

JASON BROWN

🏠 Complete Street Address, City, State ZIP Code 📞 111.111.1111 📧 infotechresume@email.com

INFORMATION TECHNOLOGY INTERN

QUALIFICATIONS PROFILE

Highly motivated, versatile, and performance-focused individual, interested in pursuing an internship position within the IT field to fully utilize knowledge and skills in cybersecurity honed from strong educational foundation. Knowledgeable of information systems security, security assurance and practices, and system administration. Committed to offering the highest level of performance in carrying out multiple tasks without compromising quality of work and results. Equipped with excellent interpersonal aptitudes in building positive relationships with individuals of diverse backgrounds. Articulate communicator; bilingual in English and Japanese.

CORE COMPETENCIES

*Data Analysis | Network Connection Issue Configuration | Regulatory Compliance
Rapid Conflict Resolution | Cross-functional Collaboration | Leadership Training and Development*

EDUCATION

BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY • *In Progress* (Expected Completion Date: Jun 2022)
Infotech Resume University, Hawthorne, CA
*Dean's List | XYZ Scholarship Recipient
President, Association of Information Technology Students*

WORK EXPERIENCE

Company Name, City, State

Customer Service Representative

Mar 2019

- Displayed competency in establishing a positive shopping experience by enhancing store appearance with merchandise displays for customers
- Provided assistance to customers in purchasing items

Company Name, City, State

Barista

Mar 2018

- Assumed accountability in preparing and serving hot and cold beverages, including coffee, espresso drinks, blended coffees, and teas
- Managed inventory by ordering supplies on a weekly basis
- Implemented weekly and monthly corporate goals for day-to-day operations

ACTIVITIES

*Volunteer, ABC Organization
Member, XYZ Youth Group*

TECHNICAL SKILLS

<i>Windows Operating Systems</i>	2000 XP Vista 7 8 8.1 10
<i>Microsoft Office Applications</i>	Word, Excel, PowerPoint, Outlook, and OneNote
<i>Applications/Software/Tools</i>	Remedy ArcSight MS Lync Dameware Webex